

Office use only

Application received.....

Passes sent.....

**Bloxham Rally, presented by Banbury Steam Society  
23 & 24 June 2018  
Market Traders Application**

Please complete this application in **BLOCK CAPITALS** and return to  
Mr W Messenger, Kitebrook Cottages, Kitebrook, Little Compton, Morton in Marsh, GLos, GL56 0RN  
Tel.01608 674429 email [will.messenger@btinternet.com](mailto:will.messenger@btinternet.com)

**Please enclose your cheque and SAE,** in addition please send a photo copy of your public liability insurance, and complete the policy details as required below. Closing date **31<sup>st</sup> May.**

**Contact Name**..... **Company / Traders Name**.....

**Address**.....  
.....  
.....

**Postcode**.....

**Email**..... **Tel No's**.....

**Mobile** .....

**Number of Vehicles passes required**..... (Max 2)

**Space required** - Please note that all your equipment including guy lines, caravan, towbars, etc, must fall in your plot size. **For example if you have a 4m (13ft)stall but a 4.5m (15ft) caravan behind it, you must book a 4.5m pitch**  
Failure to comply may exclude you from the rally.

Site Rates are **£20 per Metre** Minimum of 4 Metres (13 ft) all pitches to be booked to the nearest half metre.

**Charities, preservation Societies & auto jumble and second hand stalls are £13.00 per Metre, minimum 4 m.**

**Stall Frontage Required**.....

**Site fee payable**.....

**Cheques to be made payable to “Banbury Steam Society “**

So that i can ensure the overall trade stand plan does not result in close proximity of similar sales, stall types please give specific details of the nature of your display.

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If you require a pitch next to friend, to guarantee this please send in a Joint application forms (1 each) with joint payment together. Otherwise we cannot guarantee you a pitch next to your friend. Any problems please do not hesitate to ring me.

Incorrect information may render this application void. For your application to be considered you must comply with all the conditions. Please refer to “Rules of the Event “

I declare that during the whole period of the rally my stand/display will be covered by Public & Products Liability Insurance policy, including rally use, having an indemnity of not less than £2,000,000 any one incident. I further declare that that any transport vehicles used are insured for use of the rally site at all times will be driven by an appropriate licence hold driver.

**Policy Provider**..... **Policy Number**..... **Expiry Date**.....

I declare that I have read and understood and agree to comply with all conditions laid out in the “Rules of the Event”.

**Name**..... **Signed**..... **Date**.....

# Conversion and price chart for the Rally

Pitch size in Feet	Pitch size in Metres	Charities/seconds/Auto	Market Traders
13	4	£52.00	£80.00
14	4.5	£58.50	£90.00
15	5	£65.00	£100.00
16	5	£65.00	£100.00
17	5.5	£71.50	£110.00
18	5.5	£71.50	£110.00
19	6	£78.00	£120.00
20	6.5	£84.50	£130.00
21	6.5	£84.50	£130.00
22	7	£91.00	£140.00
23	7	£91.00	£140.00
24	7.5	£97.50	£150.00
25	8	£104.00	£160.00
26	8	£104.00	£160.00
27	8.5	£110.50	£170.00
28	9	£117.00	£180.00
29	9	£117.00	£180.00
30	9.5	£123.00	£190.00
31	9.5	£123.00	£190.00
32	10	£130.00	£200.00
33	10.5	£136.50	£210.00
34	10.5	£136.50	£210.00
35	11	£143.00	£220.00
36	11	£143.00	£220.00
37	11.5	£149.50	£230.00
38	12	£156.00	£240.00
39	12	£156.00	£240.00
40	12.5	£162.50	£250.00
45	14	£182.00	£280.00
50	15.5	£201.50	£310.00
55	17	£221.00	£340.00
60	18.5	£240.50	£370.00

# Bloxham Rally presented by Banbury Steam Society

## 23rd to 24th June 2018

Registered Office: Penrose House, 67 Hightown Road, Banbury, Oxfordshire, OX16 9BE

### Exhibitor/Trader Information & Terms & Conditions

(please retain this sheet for your own reference.)

All exhibitors / traders / caterers, by signing the entry form agree to the following terms & conditions. Our aim at all times is to run a safe and enjoyable show for all, both exhibitor & public & the following terms and conditions enable us to do this. We are proud to be a NTET approved rally, & work to their Rally Organisers Code of Practice. We reserve the right to refuse entry or ask any person to leave site if we believe they are posing a risk to themselves or others, or if they are found to be breaking these terms and conditions in any way.

#### **Show opening times:**

Please note that all exhibitors are expected to be on site and exhibiting to the public for the duration of the show which is Saturday 10am – 5pm, and Sunday 10am – 5pm. During these times there will be no vehicle movement on site and we reiterate that **NO exhibits will be able to leave site before 5pm on Saturday and Sunday.**

If you require to leave site within these times we ask that you leave a vehicle in the public car park and leave on foot via the pay gates.

As event organisers the Banbury Steam Society are dedicated to giving the paying public the best possible show possible and value for money. With this in mind we ask that all exhibitors respect the times of the show and remain in place till the show closes on the Sunday at 5pm. We appreciate that all our exhibitors make a huge effort to attend our rally and many from miles away. But none of us would be on site without the paying public and therefore we have a duty to provide the show that they have paid for till closing.

#### **Access to site:**

Exhibitors are allowed on site from Thursday 12pm till Monday 12 noon. If you require access to the site outside these times you must contact your Section Leader.

#### **Camping:**

Exhibitors with valid passes may enter site from 12pm - 10:30pm Thursday, 8am - 10:30pm Friday and from 7:30am – 10am Saturday. Please follow instructions from your Camp Marshall/Section Leader on where to park. Organisers have the right to move or remove caravans if incorrectly positioned. They are not responsible for any damage caused in this instance. For safety reasons please park at the spacing allocated to you, and keep avenues and fire accesses clear at all times. For the respect of others please keep noise levels down after 11pm - including generators.

#### **Passes:**

Appropriate passes will be issued to you by your Section Leader. Please ensure you have the correct passes with you on arrival at the gate. No Pass - No Entry. Additional passes can only be obtained from the Rally Organiser. Any vehicle without a pass will be directed to the public car park and admission is then via the site pay gates. Passes must be displayed on your vehicle at all times while on site.

#### **Road Traffic Act:**

The Road Traffic Act applies on site. All vehicles being driven on site must be done so in accordance to the law. All road vehicles must hold a current MOT and the driver must hold the correct licenses. The Organisers reserve the right to inspect insurance and licenses on demand. No underage driving, joyriding or dangerous driving will be tolerated on site.

#### **Speed limit:**

For everyone's safety there is a 5 mph limit across the site at all times.

#### **Risk Assessments:**

In accordance with Health and Safety Legislation all exhibitors and traders must undertake a Risk Assessment (including fire). It is then your own responsibility to ensure that everyone working or helping with the exhibit/stand has seen the Risk Assessment and is also properly trained, qualified and insured to work on the exhibit/stand. If you require further advice or assistance in this matter please contact the Rally H&S officer.

#### **Insurance:**

All exhibitors/traders/caterers must hold the correct insurance as detailed on your entry form. PLEASE check you have given the insurance company and policy number. If steam powered, the exhibit must hold a valid boiler certificate. Any self-propelled vehicle on the road in public domain requires a minimum of Road Traffic Act insurance.

#### **Gas / Electric:**

Where gas/electrical appliances/equipment is being operated or used in the public domain then they must be tested in accordance with current legislation. The Organisers reserve the right to inspect both equipment and certification documentation at any time.

#### **Fire:**

All exhibitors must comply with the site fire safety procedures at all times. BBQ's are allowed in the camping areas but must not be left unattended and must be operated in a safe manner. Open or ground fires are not allowed and the Organisers reserve the right to extinguish any fire we deem to be a potential risk. All campers should also carry a suitable fire extinguisher to cover their own camping area.

#### **Dogs and Pets:**

Dogs and pets are welcome on site. Dogs should be kept on a lead at all times. Owners are responsible for clearing up after their animals and those found not doing so will be asked to leave the site.

Pets should not be left in hot vehicles; the Organisers reserve the right to break into any vehicle in which animals are found to be in distress.

#### **Rubbish:**

Rubbish bins are provided across the site. Please can we all do our bit in keeping the site clean throughout the weekend. Traders/caterers are required to remove all rubbish from their pitch into the site bins.

#### **Special Requirements:**

If you have any special needs or requirements these must be cleared in writing by your Section Leader or the Rally Organiser.

#### **Compliance:**

The exhibitor agrees to comply with all safety requirements and allow inspections as deemed appropriate by the Organiser or nominated agent at any time. The exhibitor agrees to comply with these conditions and the reasonable requirements of any official while on site. The Organisers reserve the right to remove any person or item from site which do not conform to these terms and conditions and/or are deemed a potential hazard, or risk.

#### **Liability:**

The Organiser will not be liable in the event of the rally being cancelled, curtailed or altered in any way due to any occurrence outside the Organiser's control. The Organiser accepts no liability to the exhibitor for breach of contract, loss, injury or physical damage of any kind arising whether by statute or otherwise except where death or injury is caused by the negligence of the Organiser, its agents or servants.

The exhibitor shall comply with all legislation and regulations regarding Health and Safety, Consumer Protection, Fire Safety measures insofar as these are applicable to the exhibits which are on display at the event. The exhibitor shall be solely responsible for the exhibit at all times whether at the site or travelling to or from the event.

\*Exhibitor shall deem to refer to any exhibitor/trader/caterer and their workers, family or friends which are on site with them.

**Please read this document  
and signify your agreement  
to the contents,  
by signing your  
Entry Form.**