

Bloxham Rally, presented by Banbury Steam Society 23th & 24th June 2018
“Country Fayre” Marquee Application

Please complete this application in BLOCK CAPITALS and return to Jane Wood, 46 Beckhampton Road, Hamworthy, Poole, Dorset BH15 4PQ Email – Janewood46@aol.com Tel – 01202 668937 or 07970229590

Please enclose your cheque and SAE, in addition please send a photocopy of you public liability insurance, and complete the policy details as required below. Closing date 31st May

Contact nameCompany / Trader Name.....

Address.....

.....

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Postcode.....

Home Tel.....Mobile.....

Email.....

Number of vehicle passes required.....

Prices (two days)

6ft - £70 12ft - £120 Electric (16A) - £6

Total Fee £.....

Cheques made payable to “Banbury Steam Society” So that I can ensure the overall marquee plan does not result in close proximity of similar sales stall types, please give me specific details of the nature of your display. Also if you requested an electrical supply, please list the items it is needed for.

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Incorrect information may render this application void. For your application to be considered you must comply with all the conditions. Please refer to “Rules of the event” below. Rules of the event: I declare that during the whole period of the rally my stand/display will be covered by public and products liability insurance, including rally use, having an indemnity of not less than £2,000,000 any one incident. I further declare that any transport of vehicles used are insured for use of the rally site at all times and will be driven by an appropriate licence holding driver

Policy Provider..... Policy

Number..... Expiry Date

..... I declare that I have read, understood and agree to comply with all conditions laid out in the “rules of the event”

Name.....Signed.....Date.....

Registered Charity No.1070352 Company limited by Guarantee No.3341176
Registered office. Penrose House, 67 Hightown Road, Banbury OX16 9BE

Bloxham Rally presented by Banbury Steam Society

23rd to 24th June 2018

Registered Office: Penrose House, 67 Hightown Road, Banbury, Oxfordshire, OX16 9BE

Exhibitor/Trader Information & Terms & Conditions

(please retain this sheet for your own reference.)

All exhibitors / traders / caterers, by signing the entry form agree to the following terms & conditions. Our aim at all times is to run a safe and enjoyable show for all, both exhibitor & public & the following terms and conditions enable us to do this. We are proud to be a NTET approved rally, & work to their Rally Organisers Code of Practice. We reserve the right to refuse entry or ask any person to leave site if we believe they are posing a risk to themselves or others, or if they are found to be breaking these terms and conditions in any way.

Show opening times:

Please note that all exhibitors are expected to be on site and exhibiting to the public for the duration of the show which is Saturday 10am – 5pm, and Sunday 10am – 5pm. During these times there will be no vehicle movement on site and we reiterate that **NO exhibits will be able to leave site before 5pm on Saturday and Sunday.**

If you require to leave site within these times we ask that you leave a vehicle in the public car park and leave on foot via the pay gates.

As event organisers the Banbury Steam Society are dedicated to giving the paying public the best possible show possible and value for money. With this in mind we ask that all exhibitors respect the times of the show and remain in place till the show closes on the Sunday at 5pm. We appreciate that all our exhibitors make a huge effort to attend our rally and many from miles away. But none of us would be on site without the paying public and therefore we have a duty to provide the show that they have paid for till closing.

Access to site:

Exhibitors are allowed on site from Thursday 12pm till Monday 12 noon. If you require access to the site outside these times you must contact your Section Leader.

Camping:

Exhibitors with valid passes may enter site from 12pm - 10:30pm Thursday, 8am - 10:30pm Friday and from 7:30am – 10am Saturday. Please follow instructions from your Camp Marshall/Section Leader on where to park. Organisers have the right to move or remove caravans if incorrectly positioned. They are not responsible for any damage caused in this instance. For safety reasons please park at the spacing allocated to you, and keep avenues and fire accesses clear at all times. For the respect of others please keep noise levels down after 11pm - including generators.

Passes:

Appropriate passes will be issued to you by your Section Leader. Please ensure you have the correct passes with you on arrival at the gate. No Pass - No Entry. Additional passes can only be obtained from the Rally Organiser. Any vehicle without a pass will be directed to the public car park and admission is then via the site pay gates. Passes must be displayed on your vehicle at all times while on site.

Road Traffic Act:

The Road Traffic Act applies on site. All vehicles being driven on site must be done so in accordance to the law. All road vehicles must hold a current MOT and the driver must hold the correct licenses. The Organisers reserve the right to inspect insurance and licenses on demand. No underage driving, joyriding or dangerous driving will be tolerated on site.

Speed limit:

For everyone's safety there is a 5 mph limit across the site at all times.

Risk Assessments:

In accordance with Health and Safety Legislation all exhibitors and traders must undertake a Risk Assessment (including fire). It is then your own responsibility to ensure that everyone working or helping with the exhibit/stand has seen the Risk Assessment and is also properly trained, qualified and insured to work on the exhibit/stand. If you require further advice or assistance in this matter please contact the Rally H&S officer.

Insurance:

All exhibitors/traders/caterers must hold the correct insurance as detailed on your entry form. PLEASE check you have given the insurance company and policy number. If steam powered, the exhibit must hold a valid boiler certificate. Any self-propelled vehicle on the road in public domain requires a minimum of Road Traffic Act insurance.

Gas / Electric:

Where gas/electrical appliances/equipment is being operated or used in the public domain then they must be tested in accordance with current legislation. The Organisers reserve the right to inspect both equipment and certification documentation at any time.

Fire:

All exhibitors must comply with the site fire safety procedures at all times. BBQ's are allowed in the camping areas but must not be left unattended and must be operated in a safe manner. Open or ground fires are not allowed and the Organisers reserve the right to extinguish any fire we deem to be a potential risk. All campers should also carry a suitable fire extinguisher to cover their own camping area.

Dogs and Pets:

Dogs and pets are welcome on site. Dogs should be kept on a lead at all times. Owners are responsible for clearing up after their animals and those found not doing so will be asked to leave the site. Pets should not be left in hot vehicles; the Organisers reserve the right to break into any vehicle in which animals are found to be in distress.

Rubbish:

Rubbish bins are provided across the site. Please can we all do our bit in keeping the site clean throughout the weekend. Traders/caterers are required to remove all rubbish from their pitch into the site bins.

Special Requirements:

If you have any special needs or requirements these must be cleared in writing by your Section Leader or the Rally Organiser.

Compliance:

The exhibitor agrees to comply with all safety requirements and allow inspections as deemed appropriate by the Organiser or nominated agent at any time. The exhibitor agrees to comply with these conditions and the reasonable requirements of any official while on site. The Organisers reserve the right to remove any person or item from site which do not conform to these terms and conditions and/or are deemed a potential hazard, or risk.

Liability:

The Organiser will not be liable in the event of the rally being cancelled, curtailed or altered in any way due to any occurrence outside the Organiser's control. The Organiser accepts no liability to the exhibitor for breach of contract, loss, injury or physical damage of any kind arising whether by statute or otherwise except where death or injury is caused by the negligence of the Organiser, its agents or servants. The exhibitor shall comply with all legislation and regulations regarding Health and Safety, Consumer Protection, Fire Safety measures insofar as these are applicable to the exhibits which are on display at the event. The exhibitor shall be solely responsible for the exhibit at all times whether at the site or travelling to or from the event.

*Exhibitor shall deem to refer to any exhibitor/trader/caterer and their workers, family or friends which are on site with them.

**Please read this document
and signify your agreement
to the contents,
by signing your
Entry Form.**